



Girl Guides
of Canada
Guides
du Canada

ANNUAL BUDGET

Unit _____

FOR THE YEAR ENDED _____

STATEMENT OF PROJECTED REVENUES AND EXPENSES

	Revenue		Expenses
Membership Fees		Membership Fees forwarded	
CWFF Collected		CWFF forwarded	
Spring Cookies (___ cases)		Spring Cookies purchases	
Fall Cookies (___ cases)		Fall Cookies purchases	
Crests		Crest purchases	
Administrative		Administrative	
Assistance		Bank charges	
GST Rebate		GST	
		Rent	
Interest Income		Other administrative	
Camp		Camp expenses	
Weekly Dues		Gifts, awards & badges	
Training & Conferences		Hospitality	
Approved Fund Raising Events		International	
_____		Members' assistance	
_____		Music/Arts	
_____		Public Relations	
_____		Program	
_____		Special Events	
_____		Supplies	
_____		Training	
_____		Travel	

Total	A		B

PROJECTED FUNDS

Balance Beginning of the period <i>(attach a copy of prior period report if available)</i>		
Current Year:		
Revenue (Box A (above))		
Expenses (Box B (above))		
	<i>Box A minus Box B</i>	
Projected Balance, end of the Period		

Prepared By _____ Date _____
 Approved By _____ Date _____

Use the above form to record your estimated Revenue and Expenses based on planned activities for the year.
 Ensure that there will be funds to cover all projected expenses.